

Vacant/Foreclosure Property Registration

Under the City of Sanford Vacant and Foreclosure Property Ordinance which took effect on June 22, 2009, the owners of certain vacant residential properties and vacant properties subject to foreclosure must register those properties located within the City limits.

Annual registration by owners is required for:

- All vacant residential property not legally occupied and not properly maintained or secured from access by unauthorized personnel. Registration shall be received by the City within 14 days of the city's first citation for improper maintenance.

-All residential property for which foreclosure proceedings have been initiated. Registration shall be received by the City within 10 days of the initiation of foreclosure proceedings.

The annual registration fee is \$100.00 and the owner/mortgagee or local representative (addressed within 20 miles of the property) is responsible for security and maintenance of the property and required to provide contact information visibly posted on the front of the property.

The attached registration can be found on the City of Sanford webpage at www.sanfordfl.gov.



Department of Community Improvement
P.O. Box 1788, Sanford, FL 32772
Tel: 407.688.5160 Fax: 407.688.5161

VACANT/FORECLOSURE PROPERTY REGISTRATION

Date: _____ Parcel Number: _____

Property Address: _____ Zip: _____

Foreclosure Property: Occupied ____ Vacant ____

Lien Holder Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Local Representative Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ 24hr Ph: _____

Email: _____

Field Service Company Information

(If different from Local Representative)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ 24hr Ph: _____

Email: _____