



Vacant and Foreclosure Property Registration

Under the City of Sanford Vacant and Foreclosure Property Ordinance which took effect on June 22, 2009, the owners of certain vacant residential properties and vacant properties subject to foreclosure must register those properties located within the City limits.

Annual registration by owners is required for:

- All vacant residential property not legally occupied and not properly maintained or secured from access by unauthorized personnel. Registration shall be received by the City within 14 days of the city's first citation for improper maintenance.

-All residential property for which foreclosure proceedings have been initiated. Registration shall be received by the City within 10 days of the initiation of foreclosure proceedings.

The annual registration fee is \$100.00 and the owner/mortgagee or local representative (addressed within 20 miles of the property) is responsible for security and maintenance of the property and required to provide contact information visibly posted on the front of the property.

The attached registration form can be found on the City of Sanford web page, www.Sanfordfl.gov.



Department of Community Improvement
 PO Box 1788
 Sanford, FL 32772
 Tel: 407.688.5160
 Fax: 407.688.5161

**VACANT/FORECLOSURE PROPERTY
 REGISTRATION**

Property Owner Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

Local Representative Information

(This information is NOT required for a property owner/mortgagee whose address is within 20 miles of the property)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

PROPERTY ADDRESS / PARCEL NUMBER IF AVAILABLE.

INSPECTION DATE _____ REGISTRATION DATE _____
 FORECLOSURE PROPERTY: OCCUPIED _____ VACANT _____